

# Town of Jaffrey Cemetery Committee

**Next meeting: Thursday, May 18<sup>th</sup>, 2023, 4pm. Cutter Cemetery**

## AGENDA:

Reports on cemetery conditions. Contractor issues. Projects & Issues for the 2023 season. Work Session progress. Future meeting times. Other issues & concerns.

## Notes on the April 20<sup>th</sup>, 2023 Meeting at Conant Cemetery

The following members met at 4pm at Conant Cemetery: Charlie Turcotte, Todd Crouteau, Rob Stephenson, Peter Lambert, Cathy Proulx, Dick Boutwell along with volunteers Jeannelle Moore and Eric Healy.

Note: This was the first Meeting of the Committee for 2023. All town owned Cemeteries were visited by the Committee in 2022.

Gravestone Restoration of N.E. was asked to quote the repairs of the nineteen tablets type markers in need of repairs. (See notes of July 22, 2022) An estimate of \$5,150.00 was submitted. The Jaffrey Gravestone Restoration Fund, as December 31, 2022 has a balance of \$9,959.92.

The estimate was submitted to the Town Manager and the Select Board Representative to the Cemetery Committee for the cost to do the repairs. Both being in favor and have asked us to proceed with the repairs.

The committee was notified by Kai of G.R. of N.E. that he would not be able to do the work quoted 2022, do to a personal injury. We are hoping that G.R. of N.E. would be able to do the repair work in the spring of 2023. Bruce Hill has contacted Kai. Kai plans on doing the above work this spring/early summer.

On June 17<sup>th</sup> at 12:30 the Cemetery Committee along with the Jaffrey Historical Society will sponsor a Walking Tour of the Old Burying Ground. "Special Veterans Addition" the tour will feature veterans interred within the Old Burying Ground.

The DPW under the direction of Todd Crouteau will need to clear a tree that is across the path of the trail to the Small Pox Cemetery. Todd removed the near dead maple tree on the southwest corner of the OBG, Potter Tree service did the work. Todd also reported that the cost for the removal will come from the Willa Cather Trust Fund.

Due to the severity of the winter there was a significant amount of downed limbs in all cemeteries. Peter reported many small branches on the ground at Phillips/Heil, Todd reported the many limbs the DPW cleared from Conant.

Rob reported that the Bradley Trust, managed by Bank of America is in the process of being transferred to the Town of Jaffrey for management by the town.

The Town Manager has asked this Committee to take over management of the "Cemetery Flag Placement" which happens each May before Memorial Day. This year May 20 at 9:00am, has been chosen as the day for the flag placement. This duty will include organizing both Veterans Posts along with other volunteers who will muster at the American Legion Post and be given the flags and assignments of cemeteries. Each year the town of Jaffrey places over 700 flags at individual veteran markers.

The committee toured Conant Cemetery. On the walk thru discovered two toppled markers, one is capable of repairs by the DPW, the other was broken and will be added to the list of repairs by G.R. of NE

Cathy reported that she had located and uncovered two flush tablets that were covered by grass.

THANK YOU ALL, FOR YOUR HARD WORK!

The Meeting was adjourned at 5:10pm.

**FUTURE MEETINGS IN 2023:** April 21 (Conant), May 18 (Cutter), June 15 (Phillips/Heil), July 20 (Village and Small Pox), August 17 (Old Burying Ground), September 21 (OBG) (Work session), October 19 (Annual Meeting at Town Office)

The Cemetery Committee will meet the 3<sup>rd</sup> Thursday of the month, while in session, rain day the following Friday.

<b>Mark Cournoyer</b>	Cournoyer Funeral Home	
<b>Kevin Chamberlain</b>	Selectmen Representative	
<b>Todd Croteau</b>	Director of Public Works	
<b>Robert Stephenson</b>	Historical Society Representative	Village Cemetery Overseer
<b>Charles Turcotte</b>	V.F.W. Representative	Old Burying Ground Overseer (Chair)
<b>Richard Boutwell</b>	Member at Large	Assist. Conant Overseer
<b>Cathy Proulx</b>	Member at Large	Conant Overseer
<b>Peter Lambert</b>	Member at Large	Phillips-Heil Overseer
<b>Bruce Hill</b>	Member at Large	Cutter Overseer
<b>Janice Weekes</b>	Member at Large	
<b>Jeannelle Moore</b>	Volunteer	
<b>Eric Healy</b>	Volunteer	