

**Jaffrey Economic Development Council
Draft Minutes 12/14/23**

8:00 am Jaffrey Town Office

Present: Peter Chamberlain, Chair, Larry Alvarez, Dominique Caissie, Tarah Castiglioni, Tim Gordon, Mike Shea, Kevin Chamberlain, Ex.O.

Staff: Jo Anne Carr, Director

1. TIFD Budgets

Jo Anne presented the TIFDs at level funding with the exception of the Capital Reserve Funds as discussed during the October meeting. The Downtown TIFD CRF is presented as an increase from \$60,000 to \$150,000 and the Stone Arch Bridge TIFD increase from \$40,000 to \$60,000 both based on anticipated infrastructure costs. Tarah requested an increase in the TEAM Jaffrey budget from \$40,000 to \$50,000. Questions arose regarding specificity in the request and documentation. The budgets were voted as presented with the TEAM Jaffrey item pending further information for the Select Board budget meeting December 19. There was a brief discussion on anticipated increase costs for the Elite Laundry monitoring program as the DES is now adding the suite of PFAs to the monitoring program.

2. EDC Membership

Currently there are two open seats, one each to represent the Downtown and Stone Arch Bridge Districts. Tim and Bill are up for renewal this year. Jo Anne asked members to reach out for new representatives especially as downtown projects are moving forward in the next year.

	Term	Downtown	Stone Arch Bridge
Alvarez	2025	√	
Caissie	2025	√	√
Chamberlain	2026		√
Open	2024	√	
Bergeron (Chamber)	2025		
Open	2026		√
Gordon	2024		
Castiglioni (TEAM)	2026	√	
Schofield	2024		
Shea	2026	√	
Chamberlain (ExO.)			

3. Other Business/Updates

The new Chamber sign will be installed in the next few days, after discovering some building deterioration behind the wall of the old sign.

Dom raised the concern with respect to the DOT/ROW outreach and communication activities. Easements are unclear, addressing references are incorrect. Its not a clear process and is causing concern for property owners along the River Street section. Jo Anne will reach out to DOT and request they follow-up.

Meanwhile contracting is moving forward on the Peterborough St and Stratton Road sidewalk project. Keven questioned when property owners would be contacted for this work. ROW activities should be in early spring.