

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**February 26, 2024**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** Kevin Chamberlain, Charles Turcotte

**Town Manager:** Jon Frederick

**Staff:** Superintendent of Highways & Facilities Croteau, Administrative Assistant Zola

**Others:** Andy Lawn, Nathan Flowers

**A. Call to Order** – 6:00pm

**B. Public Hearings-** None

**C. Appointments** – None

**D. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of February 6, 2024 were approved (3-0).

On a motion by Chamberlain, seconded by Turcotte, the Non-Public Minutes of February 6, 2024 were approved and sealed (3-0).

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of February 12, 2024 were approved (3-0).

On a motion by Chamberlain, seconded by Turcotte Non-Public Minutes of February 12, 2024 were approved as amended and sealed (3-0).

On a motion by Chamberlain, seconded by Turcotte, the Non-Public Minutes of February 15, 2024 were approved and sealed (3-0).

**E. Consent Agenda**

1. Payroll and Vendor Manifest
2. Abatements
  - a) #2024-2 – Rared Jaffrey, LLC – 14 Peterborough Street - \$38.24 Water/\$36.21 Sewer
  - b) #2024-3 – Wren Fournier – 182 Nutting Road - \$34.08 Water/\$44.97 Sewer
3. Acceptance of Donations – Recreation Department Sponsorships
  - a) Apollo Steel, LLC – Summer Scholarship - \$1,000
  - b) Mountainshade, LLC – Easter Event - \$750
  - c) Jaffrey Rehabilitation and Nursing Center – Senior Programs - \$750

4. Appointments to Boards/Committees
  - a) Bruce Hill – Cemetery Committee – Member - Term to Expire 2026
  - b) Joan Lathrop – Conservation Commission – Member – Term to Expire 2027
5. Raffle Request
  - a) Jaffrey Rindge PTSA – Basket Raffle – March 23, 2024
6. Tax Collector’s 2<sup>nd</sup> Cycle 2024 Water & Sewer Commitment Warrant
  - a) Water - \$148,363.54
  - b) Sewer - \$168,805.69

On a motion by Chamberlain, seconded by Turcotte, the Consent Agenda was approved (3-0).

**F. Old Business- None**

**G. New Business**

Resolution #2024- 6 – Farmer’s Market – TEAM Jaffrey – Library Lawn – 5/31/24-9/27/24

On a motion by Chamberlain, seconded by Turcotte, Resolution #2024-6 was approved (3-0).

Resolution #2024-10 – Authorization to withdraw \$109,995 from the Highway Equipment CRF for purchase of Roadside Mower.

Superintendent Croteau explained that the present attachment has died a few times and is worn out. It’s not working more time than it’s working. This new unit would be bigger and could be used on both front-end loaders. September delivery is expected. Chamberlain asked about the Town of Marlborough’s usage agreement regarding frequency and damage. Croteau explained that they would use our loader with the attachment and they are responsible for repairing any damage to the unit. The contract states a 2-week usage period, but it’s usually only one week.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2024-10 was approved (3-0).

**H. Reports to the Select Board**

Selectmen’s Reports

Sterling- Planning Board met and proposed zoning changes to increase density and to clean up some zoning language. This will be an article on the Town Meeting Warrant.

371 Mountain Road is pending and will be on the March meeting agenda.

Chamberlain – EDC met last week with a presentation by the Robotics Team. In the Robotics competition, they placed 8<sup>th</sup> out of 12 teams. They explained about the program, showed some videos and the need for more mentors. There is a small stipend for mentoring. Laurel McKenzie is a mentor presently.

Jo Anne Carr gave a summary of the status at St. Pat’s School property. The Demo grant has been applied for. WW Cross applications were made to the EPA and Monadnock Economic Development, who may have funding for St. Pat’s property as well. The building is a liability and demo down to the slab is ideal. Tim Gordon is working on a catalyst program for a culinary arts program to have a store front on Main Street. Jo Anne gave a review of TIFD funding for Town Meeting. There are 2 openings: 1 in Downtown and 1 in Stone Arch.

Members need to have land owned in the TIFD area. She also reminded folks of the upcoming Town Meeting, Voting and DOT Roundabout meeting on March 19<sup>th</sup>.

Concom met last Wednesday. NRI update – Moosewood is gathering address information and is contacting 50-100 property owners to ask permission to go on their properties to survey natural resources. Letters will be going out and they will also have a table at Town Meeting.

NEWT will be walking the property of Carey Park and Children’s Woods on March 6<sup>th</sup> at 10am. The draft management plan will be worked on. Elizabeth Webster is stepping down and Joan Lathrop was appointed as her replacement.

Stony Brook – Nobody wants the conservation easement, Monadnock Conservancy wasn’t interested.

Turcotte- Budget Committee hasn’t met. Cemetery Committee approved Bruce Hill’s re-appointment. There is still one member-at-large position open.

### Town Manager’s Report

- Cemetery flags are in – 8 gross.
- Warrants are posted.
- Tuesday, March 12 Voting Coverage:  
7am-11am (Chamberlain) – 11am-3pm (Turcotte) – 3pm-7pm (Sterling)
- Volunteer Dinner is Thursday, March 14<sup>th</sup> and Town Meeting is Saturday, March 16<sup>th</sup>.

### **I. Other Business - None**

### **J. Non-Public - In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 6:29pm (3-0) (Sterling-yay, Chamberlain-yay, Turcotte-yay).**

On a motion by Chamberlain, seconded by Turcotte to exit non-public and seal the minutes at 7:10pm (3-0).

### **K. Adjournment**

On a motion by Chamberlain, seconded by Turcotte to adjourn at 7:10pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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